



Charlton Manor Primary School

Annual Governance Statement for the Governing Body of Charlton Manor Primary School 2019-2020

The Governing Body of Charlton Manor Primary School has a strong focus on the three core strategic functions:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the Headteacher to account for the educational performance of the school and its pupils and the performance management of staff;
3. Overseeing the financial performance of the school and making sure its money is well spent.

Governance Arrangements

The full governing body meets twice each term. One of those meetings focuses on **Learning and Achievement** and **Resources**. The governing body also has Pay Committee which meet annually. A Pay Appeals Committee will meet if needed. All governing body meetings are professionally clerked and agendas and approved minutes are kept in the school office.

Governors are also linked to areas or aspects of the school and visit in person or virtually once a term. The visits also focus on priorities in the School Development Plan. Governors who visit the school provide a written report which is shared with the governing body.

A list of governing body members is available on the school website together with their individual responsibilities and attendance. Governors have a wide spread of knowledge and expertise and lead on those areas which utilise their skills.

Key issues addressed by the governing body 2019-20

The governing body has fulfilled its statutory duties in terms of monitoring all areas of the school's work and offering support and challenge through the agreed agendas. This year has been particularly difficult because of Covid 19 but the governing body has continued to meet virtually. Some of the areas covered this year:

- Monitoring the development of the school's risk assessment strategy in view of the additional requirements needed as a result of Covid 19.
- Monitoring the development of a revised School Development Plan to reflect the additional support children need following the coronavirus lockdown; the plan incorporates feedback from the School Improvement Partner

	<ul style="list-style-type: none"> • Monitoring the use of Pupil Premium funding (statement available on the school website) • Monitoring the use of Sports Premium funding (statement available on the school website) • Review of statutory policies and ensuring there is compliance of the school website. • Monitoring of pupil progress and well-being across the school and ensuring there is a broad offer of curriculum to all students • Rigorous budget management and assurances of ‘best value’
Assessment of Impact	<p>Governors provide a high level of challenge to the Head Teacher and the school. They consider a range of documents and data provided by the school in order to judge the impact of strategies within the school.</p> <p>Before the lockdown, Governors visited the school to meet with staff to gain a greater understanding of the school and the on-going requirement to raise standards. The school’s Improvement Partner provides notes of visits which are considered at governing body meetings. Since March 2020 visits and meetings have been virtual.</p> <p>Governors monitor finance stringently to ensure the school’s budget is spent to achieve the best possible outcomes for students.</p>
Future plans for the governing body	<p>The governing body will continue its work in line with the government agenda.</p> <p>It is continuing to develop and enhance its working practices in order to be effective in the current difficult circumstances</p> <p>Following the resignation of a parent governor and local authority governor, the governing body is looking to fill these vacancies and further develop the range of expertise on the governing body.</p>
Contact Details	<p>The governing body welcomes suggestions, feedback and ideas from parents/carers. Please contact the Chair of Governors c/o the School.</p>