

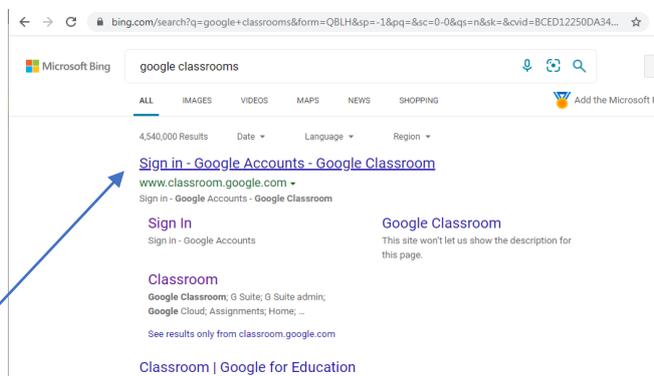
Google Classrooms

Step-by-step set up

STEP 1:

Type google classrooms into any internet search bar.

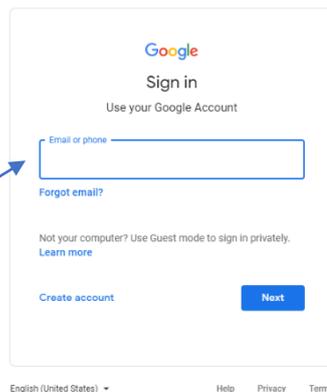
Click on the link seen here.



STEP 2:

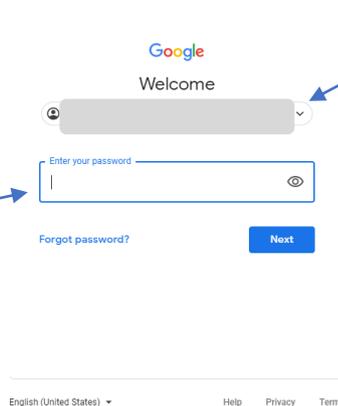
This box will appear.

Enter your email provide by the school. (Pupils email not personal one)



STEP 3:

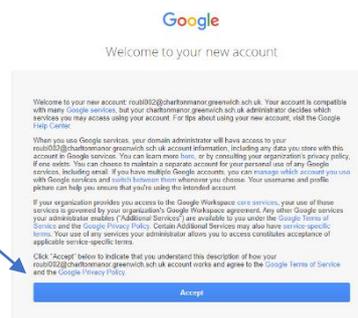
Once you have correctly entered your child's school email address it will ask you to enter your password.



This will show your email

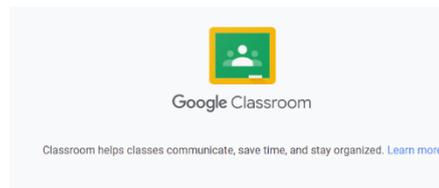
STEP 4:

Once you have correctly entered your child's school email address it will ask you to read and accept the following.



STEP 5:

Click continue.



This will show your email

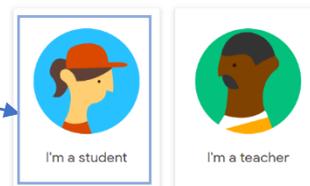


By joining, you agree to share contact information with people in your class. [Learn more](#)

STEP 6:

Click to confirm you are a student.

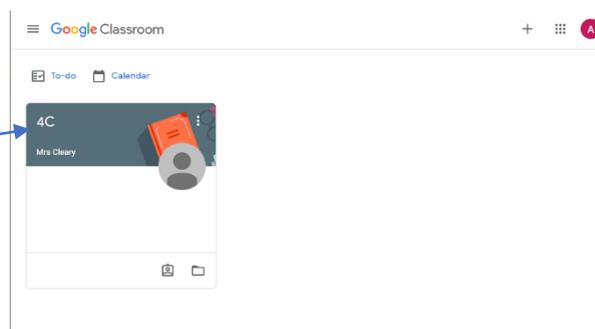
Pick your role



STEP 7:

The name of your class will appear.

Click on it and any messages from the teacher will be shown. (Including live lesson links and assigned work or announcements).



Top Tips:

1. Make sure you enter your email and password correctly including any capital letters.
2. If it gives you the option to 'remember my password' we would recommend that you do. It will make logging in a lot easier for each session. Only do this if using a private computer not a public one.
3. If logging in to a live lesson link (google meet) make sure the volume on your computer is turned up.
4. Please allow your video and microphone to be on so that your child can actively participate in the live lesson.
5. Make sure you log in at the correct times otherwise the live lesson link will expire.
6. If you, as the parent, have any problems or comments, please email the class teacher. The email address can be found on our school website under the home learning section.
7. Google classrooms is for communication between pupils and the teacher and any comments made on the class stream are public for all members of that class to see.